CIMA's Cert BA University Programme Policy
Academic year 2026/2027

1. About the Programe

1.1. The CIMA Certificate in Business Accounting University Programme (hereinafter referred to as the "Cert BA Programme") is an educational scheme implemented jointly by the Chartered Institute of Management Accountants (CIMA) and its Partner Universities in Europe.

1.2. The Cert BA Programme enables students enrolled in CIMA-accredited degree programmes at Partner Universities to register for the Certificate in Business Accounting (Cert BA) during the final year of their studies.

1.3. Participation in the Cert BA Programme allows eligible students to:

(a) undertake selected CIMA assessments in parallel with their university studies; and

(b) submit their university degree to CIMA to confirm eligibility for relevant exam exemptions, in accordance with CIMA policies.

1.4. The Cert BA Programme covers the Certificate Level of the CGMA qualification, namely the Certificate in Business Accounting (Cert BA).

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2. Eligibility and Award of the Qualification

2.1. Students participating in the Cert BA Programme who:

(a) register with CIMA;

(b) successfully complete the required external objective test examination (BA2 – Fundamentals of Management Accounting); and

(c) submit their official university diploma to CIMA for verification of exemptions,

shall be eligible to obtain the Certificate in Business Accounting.

2.2. Upon meeting the requirements set out in clause 2.1, students shall be entitled to use the Cert BA designation, in accordance with CIMA's applicable regulations.

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3. Cert BA Programme Participants

3.1. The Cert BA Programme is designed primarily for final-year students enrolled in CIMA-accredited bachelor's degree programmes.

3.2. The Programme is available to students undertaking their studies in both:

(a) full-time (stationary) mode; and

(b) part-time (extramural) mode.

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4. Admission Timeframes

4.1. Admissions to the Cert BA Programme are conducted on a rolling basis throughout the academic year.

4.2. Notwithstanding clause 4.1, university-specific admission timelines may be established in consultation with CIMA.

4.3. Any such timelines shall be communicated to students in advance.

5. Enrolment Process

5.1. Students may register their interest via the online form available at https://www.cimauniversities.com.

5.2. Upon verification of eligibility, candidates shall:

(a) complete registration at https://www.aicpa-cima.com, which may require using a provided Registration Code;

(b) pay the applicable registration fee; and

(c) purchase an exam entry credit for one CIMA objective test,

in order to complete enrolment.

5.3. Current fees and payment methods are available at: https://www.aicpa-cima.com/resources/landing/fees

6. CIMA Examinations and Exemptions

6.1. Participation in CIMA assessments is subject to a separate agreement between CIMA and the Candidate.

6.2. Certificate-level Objective Tests are available on-demand throughout the year.

6.3. Students may sit the BA2 examination at any time following admission to the Programme.

6.4. CIMA Examinations are conducated by Pearson VUE and can be taken online; or at authorised test centres worldwide.

6.5. Candidates may reschedule an exam without charge up to 48 hours prior to the scheduled time.

6.6. Exams may be cancelled in accordance with applicable policies, with refunds issued as exam credits only.

6.7. Students who do not pass the required exam before the end of the calendar year of graduation shall not receive confirmation of participation in the Cert BA Programme.

6.8. Such individuals may:

(a) renew their CIMA subscription and continue as individual candidates; or

(b) apply for Certificate-level exemptions based on their university qualification.

6.9 Upon successful completion of the BA2 objective test, students may be granted exemptions from BA1, BA3, and BA4, subject to verification of their academic (Bachelor's) degree in accordance with CIMA's exemption policies.

6.10. To obtain exemptions, students must submit their diploma and transcript to Poland@aicpa-cima.com.

7. Programme Fees

7.1. Students are required to pay:

(a) a one-off, non-refundable registration fee; and

(b) applicable exam fees.

7.2. Payment of all fees is a mandatory condition of participation.

7.3. All fees are non-refundable and non-transferable.

7.4. The registration fee includes:

(a) initial registration; and

(b) the first year's subscription.

7.5. Registration is confirmed only after full payment.

7.6. Registration and subscription fees may change effective 1 January each year.

7.7. Fee details are available at:
https://www.aicpa-cima.com/resources/landing/fees

7.8. Exam fees may change effective 1 January each year.

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8. Candidate Benefits

8.1. Programme participants are entitled to:

(a) qualification validation enabling eligibility for exemptions;

(b) access to exam preparation resources (study support materials, workshops, webinars);

(c) access to selected events and workshops;

(d) access to a global professional network and resources, including industry insights and best practices.

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9. Completion Requirements

9.1. To complete the Cert BA Programme, students must:

(a) complete a mapped university degree programme;

(b) pass the required CIMA examination within the specified timeframe;

(c) pay all applicable fees.

9.2. CIMA may remove a student from the Programme if they:

(a) fail to pay fees; or

(b) breach applicable terms.

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10. Consequences of Non-Completion

10.1. Students who do not complete the Programme:

(a) are not eligible to progress to further levels of the CGMA Professional Qualification;

(b) do not receive formal confirmation of participation.

10.2. Such individuals may:

(a) continue as individual CIMA candidates; or

(b) apply for Certificate-level exemptions based on their degree.

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11. Progression

11.1. Graduates of the Cert BA Programme may progress to further levels of the CGMA Professional Qualification as individual candidates, subject to meeting entry requirements.